

**MOUNT POCONO BOROUGH COUNCIL  
REGULAR MEETING MINUTES  
TUESDAY, SEPTEMBER 6, 2016  
7:00 P.M.**

President K. Davis opened the Regular Meeting at 7:00 P.M. with the following members present: Vice President J. Woehrle, Councilmembers: F. O'Boyle; D. Casole; C. Williams; and, M. Oser. Mayor F. Courtright, Solicitor J. Fareri and Borough Secretary/ Treasurer L. Noonan.

Councilmember K. Transue was absent.

The Pledge of Allegiance was said by all.

**PRELIMINARY ANNOUNCEMENTS**

None

**APPROVAL OF MINUTES**

Councilmember M. Oser moved to accept the Regular Meeting minutes of Monday, August 8, 2016, as presented. Councilmember F. O'Boyle seconded. Motion carried unanimously.

**OFFICERS' REPORTS**

**PRESIDENT**

President K. Davis noted that the paving work has now been completed on the Park side and Inter-County Paving did a great job. He also advised Council he is trying to organize a meeting with Mr. Carl Wilgus, the President of the Pocono Mountain Vacation Bureau to discuss with him the hotels in the Borough and the numerous complaints that we have received in the Borough on these hotels in regards to cleanliness and safety. President K. Davis explained he also wants to discuss with Mr. Wilgus the possibility of these motels/hotels being monitored by a Board of Health. President K. Davis stated he is also working to schedule a meeting with Mr. Wesley K. Graham, Certified General Appraiser with Tyler Technologies, the firm that was hired by Monroe County to complete the County wide re-assessment to attend an upcoming work session to answer any questions in regards to this re-assessment project. President K. Davis discussed the threatening remarks and false remarks on the Official Mount Pocono Borough Facebook page which is run by Mayor F. Courtright and he asked the Mayor to please change the name of the page from the Mount Pocono Facebook page to Mayor Fred Courtright's Facebook Page or Fred Courtright, Mayor Mount Pocono Facebook page.

There was a lengthy discussion regarding this with Mayor F. Courtright stating that he removed the word "Official Facebook Page" several months ago however a number of years ago he felt that there was a need to have a Facebook page to let the residents of the Borough know what is going on. He feels that the Facebook page is well received and he was not in agreement to change the name.

There was discussion regarding the threatening remarks with the Borough Secretary/ Treasurer noting that the gentleman that made the threatening comment/ post on this particular day is not a resident of Mount Pocono Borough. His name was John Eden who is a resident of Coolbaugh Township in Pocono Country Place. Mrs. Noonan discussed the Ross Township tragedy from several years ago, noting that she considers the remark threatening and that these type of threatening remarks should be taken very seriously.

After a lengthy discussion, President K. Davis requested again for the Mayor to change the name of the Facebook page. Mayor F. Courtright declined to do so.

Councilmember M. Oser moved that Borough Council formally request that the Mayor change the name of the Mount Pocono Facebook page to Mayor Fred Courtright Facebook page or Fred Courtright Mayor Mount Pocono Borough Facebook page. Councilmember F. O'Boyle seconded. Motion carried unanimously.

Solicitor J. Fareri stated that since the Borough has made the above motion they are removing themselves from any liability to the Facebook page and the Borough is not responsible as the Mount Pocono Facebook page is unauthorized by the Mount Pocono Borough Council.

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Councilmember D. Casole requested that the Mayor add a disclaimer to the Facebook page, noting that the views and comments on this Facebook page are not those made by the Borough Council.

Mayor F. Courtright was agreeable to tweak the description of the page and to put a disclaimer.

Borough Secretary/ Treasurer L. Noonan asked that the two (2) instigators, who like to rile people up, be removed from the page. Mrs. Noonan stated that these two individuals: Mr. John Eden and Mr. Frank Daly are not residents of the Borough of Mount Pocono and as one (1) has made a threatening remark, they should be removed from the page.

The Mayor stated that he would look into that.

**MAYOR**

Mayor F. Courtright stated that if the Borough Council would purchase the paint he would be willing to paint the concession stand behind the Borough building before the winter sets in. Mayor F. Courtright noted that Saturday, September 24<sup>th</sup>, is the Harvest Fest which will be held at the Pocono Mountain Volunteer Fire Company grounds. He noted that he will be manning a table and invited all Councilmembers to join him in manning that table if possible. He also noted that this Friday, September 9<sup>th</sup>, is the Economic Summit at East Stroudsburg University and it was noted that he President K. Davis, Councilmembers C. Williams and M. Oser will also be attending.

**TREASURER’S REPORT**

The following cash report was given as follows:

GENERAL FUND CHECKING ACCOUNT	\$ 296,874.67
PENN SECURITY GENERAL FUND ACCOUNT	20,692.71
CAPITAL RESERVE ACCOUNT	48,805.46
BANNER BEAUTIFICATION ACCOUNT	2,570.72
STATE LIQUID FUELS	73,442.80
PARK & RECREATION FUND	4,842.95
PLANNING COMMISSION REIMB. FUND	52,775.88
ROAD FUND – GENERAL FUND	127.46
STORMWATER FUND	132,663.71
GENERAL FUND RESERVE ACCOUNT	41,701.02
SANITATION FUND	12,689.71
ROUTE 940 CORRIDOR FUND	53,675.00
FIVE POINT INTERSECTION FUND	<u>443,880.60</u>

**GRAND TOTAL** **\$ 1,184,742.69**

Councilmember D. Casole moved to pay and approve the bills as outlined in the Treasurer’s Report dated Tuesday, September 6, 2016, as presented. Councilmember M. Oser seconded. There were a number of questions regarding various bills and what they were for from various Councilmembers. Motion carried unanimously.

**BILLS TO BE PAID FROM THE GENERAL FUND CHECKING ACCOUNT:**

Ace Hardware	(concrete, marker paint)	\$ 299.83
Amerihealth Casualty	(workers comp)	2,630.22
American Computing Services	(phone messaging update)	90.00
Blue Ridge Cable	(phones)	360.55
Boston Mutual	(disability insurance)	240.01
Cintas Corp	(uniform/rug service)	308.60
Cramer’s	(concrete for headwall on Center Ave.)	423.15
Ed’s Auto Service	(2009 Ford F-550, 2014 Kenworth repair)	1,699.72
Eastern Time	(Fire Alarm Contract)	310.00
First National Bank	(speakers Council Chambers, PSAB)	275.87

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Gleco Paint	(road paint)	\$ 40.79
Gotta Go Potties	(port-o-potties (2))	170.00
Matt Hensel	(website admin & PDF Embedder Program)	95.00
H. Clark Connor	(PC Solicitor)	525.00
Highmark Blue Shield	(health insurance)	6,196.56
Russell R. Kresge, Jr.	(engineer)	105.00
Home Depot	(trailer)	1,397.00
Michael J. McKeown, Inc.	(land appraisal)	400.00
Metz, Inc.	(repairs to HVAC)	135.10
Joann Misuraca-Ficco	(tax collector supplies)	32.01
Nagle Elevator Inspection	(routine inspection)	70.00
Newman, Williams, Mishkin	(Fareri – ½ retainer)	10,000.00
Overhead Door	(repairs to maint. Garage doors)	369.32
PPL	(electric)	715.65
Payrolls Unlimited	(August)	88.75
PA American Water	(water bills)	707.06
Pocono Mtn. Regional Police	(September Mortgage Payment)	2,811.27
Pocono Mtn. Public Library	(1 mill RE tax August 2016)	101.30
Pocono Mtn. Vol. Fire Co.	(1 mill RE tax August 2016)	101.31
Pocono Mtn. Reg. EMS	(1/2 mill RE tax August 2016)	50.60
Response Computer	(internet issues, software problems)	315.00
RKR Hess Associates	(115 Knob Road)	50.66
Schoonover & Vanderhoof	(new roof bid specs)	41.60
Selective Insurance	(insurances)	2,431.00
Steele's Hardware	(cement mixer rental)	82.50
SunnocoCOSTARS	(diesel/ fuel)	528.53
Tulpehocken Spring Water	(bottled water)	30.00
United Concordia	(dental insurance)	365.18
US Bank	(copier rental)	294.10
Verizon Wireless	(cell phones & equipment)	143.63
Verizon	(phone)	32.58
WB Mason	(printer ink, paper)	<u>100.00</u>

**GRAND TOTAL** **\$ 35,164.45**

**BILLS TO BE PAID FROM THE GENERAL FUND CHECKING ACCOUNT:**

Mt Pocono Payroll	(w/e 08/10/16)	\$ 6,579.72
Mt. Pocono Payroll	(w/e 08/17/16)	5,843.30
Mt Pocono Payroll	(w/e 08/24/16)	6,323.92
Mt Pocono Payroll	(w/e 08/31/16)	<u>6,382.11</u>

**GRAND TOTAL** **\$ 25,129.05**

**BILLS TO BE PAID FROM THE STATE LIQUID FUELS ACCOUNT:**

Central Clay Products	(cast risers)	\$ 2,281.28
Fry's Plastic	(pipe)	4,327.56
Lehigh Hanson	(2A Modified Stone)	1,826.86
PPL	(traffic signals & street lights)	241.93
Reliable Sign & Striping	(road signs)	1,369.35
TEAM Supply	(concrete inlets, risers)	<u>1,731.90</u>

**GRAND TOTAL** **\$ 11,778.88**

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**IT Services**

Vice President J. Woehrle moved to obtain a proposal for IT services from Pen-Tele-Data. Councilmember C. Williams seconded. Motion carried unanimously.

**LSA Grant**

Borough Secretary/ Treasurer L. Noonan explained that she has been requested to apply for a LSA Grant for stormwater and rehabilitation of Crestwood Drive. She noted that the fees would be \$100.00 to the Commonwealth Financing Authority and \$500.00 to the Monroe County Industrial Development Authority. She also noted that she is also trying to obtain letters of support to go along with the project from the Regional Police, Regional EMS and the Volunteer Fire Company. She stated that Borough Engineer, Russ Kresge has been to the site and is working on a cost estimate and wording for a narrative.

Councilmember D. Casole moved to approve applying for the LSA Grant request for stormwater and rehabilitation of Crestwood Drive and the spending of the \$100.00 to the Commonwealth Financing Authority and the \$500.00 to the Monroe County Industrial Development Authority. Vice President J. Woehrle seconded. Motion carried unanimously.

**Board of Appeals**

Borough Secretary/ Treasurer L. Noonan noted that Borough Council needs to appoint a Board of Appeals that would consist of a minimum of three (3) and a maximum of five (5) full time residents of the Borough for a term not exceed four (4) years to be appointed by the Borough Council. This Board of Appeals would oversee any appeals made to the Property Maintenance Code.

Councilmember F. O'Boyle moved to advertise seeking volunteers for the Board of Appeals. Councilmember D. Casole seconded. Mayor F. Courtright suggested that the terms be staggered. Motion carried unanimously.

**SOLICITOR**

Solicitor J. Fareri stated that the Pocono Mountain Regional Police Commission's (PMRPC) lawsuit has been tabled as all involved are working on a new Intergovernmental Agreement in the hope is that this will take care of any continuation of that lawsuit.

**PERSONS TO BE HEARD**

**219 Nittany Court – Short Term Rental Conditional Use Hearing**

Councilmember M. Oser moved to schedule a Conditional Use Hearing in regards to the short term rental at 219 Nittany Court for 6:00 P.M., on Monday, October 3, 2016. Councilmember C. Williams seconded. Motion carried unanimously.

**UNFINISHED BUSINESS**

**Knox Street Property Appraisal**

Councilmember F. O'Boyle stated that the Borough Council has received the appraisal from Tom McKeown for one quarter (1/4) acre of property owned by George Souaid, which is next to the Borough's maintenance garage. Mr. Souaid is in agreement to accept the \$10,000.00 for the quarter (1/4) acre and the agreement was that Borough Council would survey the property, change deeds and record the new deeds for Mr. Souaid. Councilmember F. O'Boyle suggested that the Borough also add the quarter (1/4) acre to the Borough's parcel and make it one property.

Councilmember F. O'Boyle moved to purchase the one quarter (1/4) acre parcel from George and Georgette Souaid in the amount of \$10,000.00 per the sketch plan attached to the appraisal. Also, the Borough Council would pay for the survey, new deed, new meets and bounds and the recording of said deed for Mr. Souaid. Also to join the one quarter (1/4) acre with the Borough's current property. Councilmember M. Oser seconded. Motion carried unanimously.

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**NEW BUSINESS**

**2017 Non Uniform Pension Plan Minimum Municipal Obligation**

Vice President J. Woehrle moved to accept the 2017 Non Uniform Pension Plan Minimum Municipal Obligation in the amount of \$15,155.00. Councilmember F. O'Boyle seconded. Motion carried unanimously.

**2016 Hazard Mitigation Plan Borough Council Resolution #3 of 2016**

Councilmember C. Williams moved to adopt Resolution #3 of 2016 in regards to the Monroe County Hazard Mitigation Plan. Vice President J. Woehrle seconded. Motion carried unanimously.

**E.M. Kutz, Inc. – Swenson Model STCC Cross Conveyor Quote**

Borough Council was in receipt of a quote for a Swenson Model TCC Cross Conveyor for a total cost of \$7,529.00. It was explained that this piece of equipment would attach to the back of our large trucks which would take the stone and lay it down in a nice line for all of our stormwater projects and shoulder repairs.

After some discussion, Councilmember F. O'Boyle moved to purchase the Swenson Model TCC Cross Conveyor from E.M. Kutz, Inc. who is a Co-Star vendor bearing vendor #025-053, in the amount of \$7,529.00. Councilmember M. Oser seconded. Motion carried unanimously.

**STANDING COMMITTEES' REPORTS**

**Planning**

Councilmember D. Casole outlined the events that occurred at the August 17, 2016, Planning Commission meeting where it reviewed the short term rental application for 219 Nittany Court also discussed small cell phone towers and medical marijuana.

**Public Works**

Vice President J. Woehrle stated that the paving has been completed and lines will be painted soon. He noted that PennDOT fixed the sidewalk at the intersection of Kinney & SR 611. He also noted that PennDOT will be delivering two (2) speed radar units' tomorrow morning and that they would be put in place on SR 611.

**Utilities**

Councilmember F. O'Boyle noted that the Mount Pocono Municipal Authority policy and procedures manual is being changed in regards to senior homes and they will be picking up additional forty-four (44) EDUs. Councilmember F. O'Boyle stated they are hoping that this would be approved at its September meeting and that it would go into effect in October.

Councilmember D. Casole was also at the last Mount Pocono Municipal Authority meeting and read her report of that meeting, outlining the items that took place.

**Recreation**

Councilmember F. O'Boyle questioned if the infields at the ballfields are being taken care of and who is supposed to be taking care of the infields.

There was some discussion regarding this with it being noted that Ron has never been trained on how to work the infield groomer and Randy Altemose, Chair of the Park & Recreation stated that at his convenience he could train or show someone how it worked however the timing has not worked out on that.

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Mayor F. Courtright stated that the Park & Recreation Board needs a plan and suggested that they work on strategic planning to get all of these items taken care of that need to be taken care of.

**Sanitation**

Councilwoman C. Williams noted that the next PRD meeting will be held on Thursday, October 6, 2016, at 10:00 A.M. and requested that the Borough Secretary/ Treasurer send a letter to the PRDs reminding them of this meeting.

**Buildings**

Vice President J. Woehrle suggested that the Borough Council have an appraisal of the Borough building for insurance purposes.

Councilmember M. Oser moved to hire Michael J. McKeown to appraise the Borough building. Vice President J. Woehrle seconded. Motion carried unanimously.

**Budget & Finance**

It was agreed that the Budget & Finance Committee would meet later this month or early next month.

**Personnel**

It was agreed that the Personnel Committee would meet later this month with President K. Davis requesting that the members review the Personnel Policy.

**Regional Police/ EMS**

Mayor F. Courtright noted some of you may know that Pocono Township Police are carrying Narcan and that the PMR EMS would like Pocono Mountain Regional Police to carry Narcan, however the police have been resisting to do so and this is an ongoing discussion. He also noted that he will be trying his best to send all reports on time being to the Borough Secretary/ Treasurer to send out to the Borough Councilmembers. He further noted that he is requesting the Police to put their reports on their website however they have been resisting to do so. He advised Borough Council that Chris Vogt has been promoted to a Luitenant.

In EMS news he noted that the EMS has received a grant for Lucas Devices and a stretcher. He also noted that they need help and are looking for help to serve on their Board or in various committee appointments.

Councilmember C. Williams noted that Pocono Mountain Regional Police Bargaining Committee has been meeting and are looking on increasing salaries. She also noted that the final phase of interviews was held and they went well and the Commission is looking to hire two (2) new officers.

It was further noted that PMRP caught the individual who robbed the Weis Supermarket last month.

**COG**

President K. Davis noted that he attended the COG meeting and that there would be a Tele Town Hall Meeting on heroin. He stated that there is a Get Outdoors Festival and a Mental Health Roundtable Discussion being held by Pocono Mountain Medical Center at Northampton Community College. He also noted that all three (3) of these items are on the webpage if anyone would like more information. He further noted that Mr. Wesley Graham with Tyler Technologies is conducting the County wide re-assessment project and he also spoke with members of COG. He also stated that a COG survey went around and that it has been completed.

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**PUBLIC PARTICIPATION**

None

There being no further business or any further public participation coming before the Board, Councilmember M. Oser moved to adjourn at 9:05 P.M. Councilmember C. Williams seconded. Motion carried unanimously.

Respectfully submitted,

Lori Noonan, Borough Secretary