

MOUNT POCONO BOROUGH
REGULAR MEETING AGENDA
MONDAY, DECEMBER 3, 2018
7:00 P.M.

1. Call to Order
Pledge of Allegiance
2. Preliminary Announcements: Resolution Public Meeting Code of Conduct
3. Approval of Minutes: a. Regular Meeting of Monday, November 5, 2018
4. Officer's Reports:
 - a. President:
 - b. Mayor:
 - c. Secretary/Treasurer
 - d. Zoning Officer
 - e. Solicitor
5. Persons to be Heard: Mike Oser
6. Unfinished Business: a. Action Items List
7. New Business: a. Proposed 2018 Budget Advertise & Schedule Public Hearing
8. Standing Committees:
 - a. Junior Councilmember Report: Shawky Nabil Darwish, Kristina Rinaldi
 - b. Planning: D. Casole, C. Williams, T. Ford, M. Penn
 - c. Dept. of Public Works: C. Williams, F. O'Boyle, D. Casole, M. Penn
 - d. Utilities: M. Hensel, A. Montanez, F. O'Boyle
 - e. Water: D. Casole, S. Stewart-Keeler, A. Montanez
 - f. Recreation: S. Stewart-Keeler, C. Williams, T. Ford
 - g. Sanitation: A. Montanez, M. Hensel, S. Stewart-Keeler, M. Penn
 - h. Buildings: F. O'Boyle, M. Hensel, D. Casole, M. Penn
 - i. Budget & Finance: C. Williams, F. O'Boyle, M. Hensel, M. Penn
 - j. Personnel: C. Williams, F. O'Boyle, M. Hensel, M. Penn
 - k. Regional Police/EMS: C. Williams, M. Penn
 - l. COG: L. Noonan, F. O'Boyle, C. Williams
9. Public Participation
10. Adjourn

Check out our NEW & IMPROVED WEB Site @ www.mountpocono-pa.gov



December 2018



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1
2 Cookies W/Santa 1 pm -4pm @ Casino Theatre Hanukkah Begins @ Sundown	3 Council Mtg – 7 pm	4	5 Library Mtg 7 pm Trash Pickup	6 MPMA Const. Mtg 10:00 am	7	8 Cookie Swap 3-6 pm @ Borough Building
9	10	11 PMRPC 7 pm ZHB – 7 pm (no mtg)	12 Trash Pickup	13 Municipal Auth 7 pm Open Space 7 pm	14	15
16	17 Council PH 6:30 pm Special Mtg 7 pm	18	19 Planning – 7 pm Trash Pickup	20 Park & Rec Mtg 7 pm EMS 7 pm @Toby Twp	21 First Day of Winter	22
23	24 Christmas Eve Offices Closed	25 Christmas Day Offices Closed	26	27 MPMA Work Session 10 am Trash Pickup	28	29
30	31 New Year's Eve					

RESOLUTION NO. 9 OF 2018

**BOROUGH OF MOUNT POCONO
MONROE COUNTY, PENNSYLVANIA**

A Resolution to establish a Code of Conduct governing participation at all public meetings of the Borough of Mount Pocono, Monroe County, Pennsylvania.

WHEREAS, in order to establish the greatest level of civility and promote an atmosphere of reasoned expression of ideas the Borough Council desires to promulgate rules and regulations for its public meetings;

WHEREAS, the Borough Council strongly advocates for “free speech” and wishes to promote an atmosphere of reasoned expression of ideas;

WHEREAS, the Borough Council acknowledges the right of citizens of the Borough to comment on matters of concern, official action or deliberation which are or may be before Council prior to taking official action, as is described in the Pennsylvania Sunshine Act, Section 710.1; and

WHEREAS, the Borough Council is permitted to adopt rules and regulations for the conduct of its meetings and the maintenance of order in accordance with the Pennsylvania Sunshine Act, Section 710.

NOW, THEREFORE, BE IT RESOVLED, that the Borough Council of the Borough of Mount Pocono hereby establishes the following rules and regulations regarding public comment and conduct at public meetings.

1. Management of meetings will be under the direction of the presiding member of Borough Council. Any comments made by the public during the meeting will be for the benefit of Borough Council.
2. *Persons to Be Heard* shall be limited to three (3) to five (5) minutes per individual. Any additional time to make comments shall be at the discretion of the presiding member of Borough Council.
3. *Public Participation* shall be limited to one (1) to two (2) minutes per individual. Any additional time to make comments shall be at the discretion of the presiding member of Borough Council.
4. Management of public participation, including public comments, shall be within the discretion and under the direction and control of the presiding member of Borough Council in accordance with the terms of this code.
5. Public comment shall be made only by residents or taxpayers of the Borough of Mount Pocono. Said participants must be recognized by the presiding officer and must preface their comments by an announcement of their name, address, and group affiliation, if any. Recognition of non-residents or taxpayers shall be at the discretion of the presiding member of Borough Council.
6. Public comment may be made only by a person who has been recognized by the presiding member of Borough Council. If necessary, Borough Council will provide a microphone for use by the public. Parties making a formal presentation to Borough Council must use a microphone and designate one (1) person to speak.
7. Comments shall be limited to matters of concern, official action, or deliberation which are before the Council.

8. Public comments shall be conducted in a civil and polite manner. Speaker shall refrain from acting in a threatening and/or intimidating manner. Speaker shall address their comments to Borough Council, and not to members of the audience. Comments which are merely attacks on members of Borough Council, employees of the Borough, members of the audience, or any other individuals will be ruled to be out of order.
9. The presiding member of Borough Council shall rule out of order any speaker or comments which are defamatory, contentious, scandalous, impertinent, redundant or disruptive. The presiding member of Borough Council may rule out of order any speaker whose comments raise a topic or matter which has been acted upon by the Borough Council in the preceding six (6) months.
10. In order to address and conduct the business of the Borough, the presiding member of Borough Council may rule out of order any speaker for comments which are solely designed to support or oppose any specific political candidate or party, or which are not, in the discretion of the presiding member, germane to matters as described in paragraph 7 above.
11. The presiding member of Borough Council may request the Pocono Mountain Regional Police Department or security personnel present at meeting to remove individuals from the meeting room who violate the within rules after being requested to cease and desist from such violations.
12. Placement on the Agenda – Special Requests
To be placed on the Agenda for the night of a scheduled meeting of Borough Council, those with issues that wish to come before Borough Council need to contact the Mount Pocono Borough Secretary and **write, fax or E-mail** such a request, no later than Thursday, 12:00 P.M. (noon) before the meeting in question and include a brief description (no more than a short paragraph) of the issue in question. *Telephone requests will NOT be accepted.*
13. Recording Devices
Meetings of the Borough Council are open and public. As such, citizens have the right to record the proceedings. In fairness to all parties, and in an attempt to lend order to the process, recordings shall be made upon compliance with the following rules:
 - a. Any individual wishing to record a meeting must state so when the question is asked, “Is anyone taping this meeting via audio and/or video?”
14. These rules may be temporarily suspended or amended, without prior notice or comments, upon the consent of a majority of the Borough Council, or by the presiding member upon the advice of the Borough Solicitor as may be required in the context of Public Hearing or pursuant to applicable law.
15. Rulings by the presiding member of the Borough Council shall be final and not subject to appeal. Where any member of the public is aggrieved by such ruling, he or she shall be entitled to submit a concise written statement of his or her comments to the Borough Secretary within three (3) business days following the meeting. The Borough Secretary shall circulate such statement to the Borough Council and a copy of the statement shall be included as a “public comment” addendum to the minutes of the meeting without endorsement or ratification by the Borough Council.

BOROUGH COUNCIL OF THE BOROUGH OF MOUNT POCONO

Claudette Williams, President

Michael Penn, Mayor

I, Lori Noonan, Secretary, of the Mount Pocono Borough Council do hereby certify that the foregoing is a true and correct copy of the Resolution adopted at a regular meeting of Mount Pocono Borough Council held ____ day of _____, 2018.

Lori Noonan, Borough Secretary

**MOUNT POCONO BOROUGH COUNCIL
REGULAR MEETING MINUTES
MONDAY, NOVEMBER 5, 2018
7:00 P.M.**

President C. Williams opened the Regular Meeting at 7:00 P.M. with the following members present: Vice President F. O'Boyle Councilmembers; T. Ford; M. Hensel; and, A. Montanez. Mayor M. Penn, Alternate Solicitor A. DeAngelo, Borough Secretary/ Treasurer L. Noonan, Junior Councilmember S. Darwish and Zoning/Codes Enforcement Officer D. Noonan were also present.

Councilmember S. Stewart-Keeler arrived at 7:10 P.M.

Councilmember D. Casole and Junior Councilmember K. Rinaldi were absent.

The Pledge of Allegiance was said by all.

PRELIMINARY ANNOUNCEMENTS

None

APPROVAL OF MINUTES

Councilmember A. Montanez moved to accept the Regular Meeting minutes of Monday, October 1, 2018, as presented. Councilmember T. Ford seconded. Motion carried unanimously.

OFFICERS' REPORTS

PRESIDENT

Borough Council recognized Dante Ortiz, a sixth grader from Clear Run Intermediate School who volunteered during the Pick-Up the Poconos event on Saturday, September 29, 2018.

Councilmember A. Montanez stated that Dante was a huge help and worked right alongside all the adults that volunteered. Dante was presented with a plaque of appreciation from the Borough Council.

President C. Williams discussed the use of cell phone during the Borough Council meeting, requesting that cell phone use be kept to a minimum during the Borough meetings. Noting that some Borough Councilmembers utilize their cell phones to schedule meetings on their calendars and to take notes.

President C. Williams also discussed the recent incident in Pittsburgh at the synagogue, noting that eleven (11) lives were lost. She stated that sixty-seven (67) counties in Pennsylvania have been affected with hate crimes.

President C. Williams apologized for the loud voices and the disruptive behaviors at last month's meeting.

MAYOR

Mayor M. Penn made the statement on civility:

Tree of Life Synagogue mass murders, mail bombs, & the politics of personal destruction

On the morning of Saturday, October 27th, we witnessed a mass murder at a Jewish synagogue in Pittsburgh. This cowardly and despicable act was an act of hatred. I knew somebody, Joyce Fienberg – 75 years young, killed in that shooting. She was a beautiful, polite, and endlessly helpful woman, a researcher at the University of Pittsburgh. I knew her through her husband, Steve Fienberg – a fantastic guy, who was one of the world's leading statisticians but who died about 2 years ago. Joyce said a prayer for Steve twice daily, every day since he died, at the synagogue, and she died praying for him.

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In the week or so leading up to the Tree of Life shootings, we all watched as mail bombs were reported delivered to various politicians and public figures around the country. Thankfully, none of them detonated. These also were cowardly and despicable acts, yet more acts of hatred.

In our current times and all too often, we hear of politicians on all sides viciously attacking opponents. We read nasty Twitter and Facebook attacks – akin to gang fights. These too are cowardly and despicable acts of hatred – the politics of personal destruction – at any cost – with no consideration of fact, truth, decency, or personal values.

What's the common theme in all of this? Hatred...and acting out in hatred.

We live in a close-knit community, all tied in some way or another to other residents of Mount Pocono. In fact, each of us here has different opinions about any given topic, yet we're here with the same goals in mind – just to improve our community in little ways and any way we can. We're neighbors. We're colleagues. We're family. We're friends. We're business partners. We have picnics and parties together. We enjoy sitting down and talking civilly about solving communal problems – politics.

On the eve of our election, let's do our part and hope it catches on. Let's take the viciousness and hatred and destruction out of our community and our politics. Don't participate in it. When you see others engaging in vicious attacks and personal destruction, politely discourage them.

We owe it to these innocent victims – like my friend Joyce – of these crimes of hatred that occur all around our country. Let's do our part.

Mayor M. Penn gave the following update on monthly activities:

1. I've given a few interviews – newspaper and TV – outlining what my hopes are for the borough and promoting our history and our businesses. I gave a tour around downtown to PBS39.
2. I've been meeting with business owners in and outside the borough, making specific contacts with hopes of attracting some business into our downtown and discussing what our current businesses feel are our most pressing needs and what would make them more successful.
3. I sat down with Stroudsburg's Borough Manager and discussed:
 - a. Ways to promote local businesses and tourism
 - b. Successful local businesses that are driving their downtown
 - c. Borough Managers from other municipalities who have helped to revive downtowns (Union Beach, NJ, for example)
 - d. Arts being essential in reviving downtowns
 - e. Grants and grant writing
 - f. Recently completed traffic studies and their costs
 - g. Upcoming Stroudsburg community events (Snowmen of Stroudsburg, for example)
4. I've attended a number of committee and board meetings:

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- a. Regional Police Commission – Update in the Standing Committees Report
- b. EMS
- c. Planning Commission
- d. Municipal Authority
- e. Personnel
- f. PennDOT’s Monroe County Annual Winter Meeting
- g. Land Banks for Blighted Properties – Monroe County Redevelopment Authority

5. SeamlessGov / SeamlessDocs – Jonathan Klotz of the Municipal Authority invited a group to listen to a presentation by a company called Seamless. Seamless would allow us to almost instantly upload all of our permit applications and Borough forms as forms that could be completed and submitted on our website. Potentially, online payments could be made as well.

Mayor M. Penn stated he performed his first wedding ceremony – a nice young couple who got married up on top of Camelback.

Married Couple	Locale	Date	License #	Paid
Adam Joseph Berlin & Christina Marie Madejczyk	Camelback Mountaintop	10/22/2018	62329	150
Total				\$ 150

Mayor M. Penn stated that he attended a PennDOT Winter Readiness meeting and gave the following report from that meeting:

- Believe it or not, plowing dry runs and equipment inspection begin this week
- *Winter coverage:*
 - 1,268 snow lane miles & 262 bridges
 - 6 salt stockpile locations in the county
 - Cameras and Message Boards
 - With real-time weather monitoring – road temperatures, conditions, skid, traffic speed
- Automatic Vehicle Locators indicate if trucks have been on a road recently
- *Winter Budget:*
 - \$3.8 million, 2018
 - \$6 million actual, 2017 (65 events; 22,000 tons of salt; 10,000 tons of anti-skid; OT)
- *Municipal Agreements:*
 - To ease burden on PennDOT during large snow events
 - Municipal road crew plows local roads in exchange for contracted payment
 - Mount Pocono does not currently have a municipal agreement, but PennDOT would like to enter into one; worth exploring, though must be more beneficial to us financially than in the past
- *Personnel:* PennDOT needs winter plowers – apply via www.pa.gov

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Mayor M. Penn attended a Blighted Properties & Land Bank Work Shop and proved the following informaiton obtained from that meeting:

Land Bank Power & How a Land Bank Can Work within Mount Pocono

- Monroe County Commissioners are proposing to establish a Land Bank to return blighted and abandoned properties to productive use – both commercial and residential – 20 Land Banks in PA, mostly county-wide
- Blighted properties must meet 1 of the 11 following criteria:
 - Public nuisance
 - Attractive nuisance to children
 - Accumulation of trash and debris or haven for vermin
 - Unfit for human habitation
 - Fire hazard
 - Lack of water, gas, or other utilities
 - Tax delinquent for two years and vacant
 - Vacant and not code compliant within a year of receiving notice of violations
 - Abandoned property with municipal liens exceeding 150% of value
 - Defective or unusual condition of title
 - Environmentally hazardous conditions or contamination
- Reasons properties are blighted:
 - Excessive liens (exceed property value)
 - Tax delinquency – repeating cycle when buy properties sight unseen at Judicial Sales
 - Title problems (mortgage not satisfied, etc.)
 - Foreclosures
- Commissioners planning to designate the Redevelopment Authority of the County of Monroe as the Land Bank
- *Goal:* to stabilize tax base – get properties back on the tax rolls
- *How:* Land Bank purchases blighted properties and repurposes them – we share real estate taxes with Land Bank 50-50 for 5 years (reimbursing Land Bank for returning property to tax rolls)
- *Moving Forward:*
 - Letter of Intent – deadline: December 7, 2018 – non-binding
- *Future planning:*
 - List of blighted/abandoned properties in Mount Pocono to recommend to Land Bank
 - May 2019, goal for County to approve Land Bank ordinance

Mayor M. Penn is still working on details, but expects to establish open office hours here at Borough Hall for anyone to walk-in, meet, discuss ideas, ask about concerns or problems, offer solutions, etc.

I'll have more on the specifics at our next Borough Council meeting.

ZONING/CODES ENFORCEMENT OFFICER

Zoning/ Codes Enforcement Officer D. Noonan reviewed the following report for October 2018:

Permits / Certificates Issued (10/1 to 11/2):

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Roof Permits – 3
Driveway – 2
Deck – 1
Solar Panels – 2
Excavation – 1
Sign – 2
Shed – 1
Residential Alteration - 2

Fees (10/1 to 11/2): \$1,598.79

Rental Inspections: 2

Additional Work / Activities:

- Attended 10/1 Council meeting.
- Attended 10/15 Council work session.
- Attended 10/17 PC meeting.
- Meeting with Bill Bracey re: Boulevard properties
- Drafted shopping cart ordinance.

TREASURER’S REPORT

A current cash report was given as follows:

GENERAL FUND CHECKING ACCOUNT	\$ 306,582.43
PENN SECURITY GENERAL FUND ACCOUNT	6,311.36
CAPITAL RESERVE ACCOUNT	1,281.99
BANNER BEAUTIFICATION ACCOUNT	3,145.30
STATE LIQUID FUELS	57,438.14
PARK & RECREATION FUND	871.83
PLANNING COMMISSION REIMB. FUND	9,759.67
ROAD FUND – GENERAL FUND	110,023.48
STORMWATER FUND	67,746.92
GENERAL FUND RESERVE ACCOUNT	1,108.18
SANITATION FUND	8,430.14
INTERSECTION& SIGNALIZATION FUND	<u>444,057.20</u>
 GRAND TOTAL	 <u>\$1,016,756.64</u>

Councilmember T. Ford moved to pay and approve the bills as outlined in the Treasurer’s Report dated Monday November 5,2018, as presented. Councilmember A. Montanez seconded. Motion carried unanimously.

BILLS TO BE PAID FROM THE GENERAL FUND CHECKING ACCOUNT:

ACE Hardware	(street mark paint, misc. parts)	\$ 309.26
Alarm Installers Corp.	(monitoring services)	720.00
AMTrust North American	(workers comp)	3,199.00
Barry Isett & Associates	(engineer – Hirshland)	2,558.80
Bartonville Printing	(business cards)	60.00
Berkheimer Associates	(LST Commission)	12.12
Blue Ridge Communications	(phones)	415.91
Cintas	(uniforms & rugs)	529.15
Ed’s Auto	(06 Pete, ’15 Kenworth)	5,458.79
ESSA Bank	(loan)	2,309.20
FNB Visa	(maint supplies)	95.05

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FP Mailing Solutions	(postage meter)	75.00
Joann Misuraca-Fico	(supplies)	16.33
Gleco Paint	(paint for pavilion)	116.92
H. Clark Connor	(PC Solicitor – October)	405.00
Highmark Blue Shield	(health insurance)	7,612.91
Kenworth	(computer repair)	488.95
Medico Industries	(repairs to Case 580 SM)	2,061.00
MetLife	(life/disability)	306.52
Nagle Elevator	(routine life inspection)	75.00
NAPA Auto Parts	(orange marker guides/gloves)	55.41
Newman, Williams, Mishkin	(Hirshland)	495.00
PA American Water	(boro bldg., hydrants & maint garage)	754.96
Payrolls Unlimited	(October)	96.10
PA One Call	(monthly service)	4.17
PP & L	(electric)	1,246.30
PA State Assoc. Boroughs	(2019 annual dues)	493.00
Pennoni Associates	(traffic engineer – ARLE)	1,745.50
Plociniak Oil	(heating oil)	1,091.98
Pocono Mountain Regional Police	(November Mortgage Payment)	2,792.12
PM Reg. Police Pension	(2018 Pension & non-uniform pension)	32,570.68
PM Public Library	(One Mill dedicated RE & Delinq. Taxes)	896.72
PM Vol. Fire Co.	(one mill RE & Delinq Taxes)	896.72
PM Regional EMS	(1/2 mill dedicated RE & Delinq. taxes)	448.36
Schaedler Yesco	(electrical supplies)	366.37
Schoonover & Vanderhoof	(professional services)	300.00
Scott's Signs	(name plate)	23.00
Selective Insurance	(insurances)	2,820.00
Sunoco	(gas/diesel)	636.45
Tulpehocken Spring Water	(bottled water)	60.50
Uline	(garbage liners)	72.00
Veridin	(town clock maintenance agreement)	630.00
Verizon Wireless	(cell phones)	144.18
Walmart	(maint. Supplies)	34.04
WB Mason	(office supplies)	<u>152.03</u>

GRAND TOTAL **\$75,550.50**

*Reimbursable

BILLS ALREADY PAID FROM THE GENERAL FUND CHECKING ACCOUNT:

Mt Pocono Payroll	(w/e 10/03/18)	\$ 7,746.82
Mt Pocono Payroll	(w/e 10/10/18)	7,786.38
Mt Pocono Payroll	(w/e 10/17/18)	7,141.81
Mt Pocono Payroll	(w/e 10/25/18)	7,227.63
US Bank	(copier lease)	268.75
PP & L	(boro bldg. & Maint garage)	<u>1,133.06</u>

GRAND TOTAL **\$31,304.45**

2018 ROAD REHABILITATION PROJECT:

Locust Ridge Contractors from State Liquid Fuels	\$ 20,000.00
From Road Rehab Fund	\$ 110,000.00
General Fund	<u>\$ 200,404.31</u>

GRAND TOTAL **\$330,404.31**

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BILLS TO BE PAID FROM THE INTERSECTION FUND:

Signal Services	(Troubleshoot problems with Pre-Empt)	<u>\$200.00</u>
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BILLS TO BE PAID FROM THE LIQUID FUELS ACCOUNT:

Lehigh Hanson	(blacktop)	\$1,137.13
DeAngelo Brothers, LLC	(line painting)	10,245.62
Chemung Supply Corp	(guard rail for Crestwood Dr)	1,376.90
PP&L	(traffic signals)	<u>2,657.62</u>

GRAND TOTAL **\$15,417.27**

SOLICITOR

No report.

President C. Williams recognized and introduced State Senator Mario Scavello who was visiting our meeting this evening.

PERSONS TO BE HEARD

Shawky Darwish, Junior Councilmember

As Junior Councilmember, I am addressing the people of Mount Pocono today on the behalf of the youth here in Monroe County. This decision was not made lightly, but rather with a very heavy heart. Being on the Junior Council, it was my expectation that the grime of politics that are so inherent in Washington and in Harrisburg had not yet reached this small town. That the values that have traditionally united Americans: respect and dignity, had not yet been trampled. I was, unfortunately, misguided.

Yesterday, driving home from work, I had come across a large white sign, with bold words written across, "Claudette Williams: deadbeat taxpayer, mentally deficient". This repugnant show of divisiveness in rhetoric pointed to something much larger. In the recent weeks preceding tomorrow's election, it has come to my attention that remarks have been made in an attempt not only to degrade those with differing political beliefs, but to silence those people, to drown out the marketplace of ideas, to assassinate diversity, and to, for lack of a better word, lynch democracy itself.

To say the least, I am disgusted. I am disgusted by the behaviors of the people who attempt to alienate members of our community based solely on differences of politics. And quite frankly, everyone in this room should be ashamed that we have, as a community, allowed for ourselves to stoop this low, to lose humanity.

The only beacon of hope for me is this: your time is up. Your unabashed disregard for morality will no longer be tolerated. Youth everywhere have decided that your style of hate is that of yesterday. You will be replaced. You will be forgotten. We, the youth, have vowed to change the course of dialogue by voting for a better tomorrow. We will be out in numbers, making sure that you may never be able to spread hatred again.

Moving on from these scarring events, and to conclude here today, I ask each of you how you would like the youth to remember your legacy. Will it be that you recognized you're the ephemerality of your time, passing the torch of venerated democracy down to our generation, ensuring that our pathways were open, that we had the same opportunities afforded to you yourselves? Or will you be remembered for attempting to derail our society into something unrecognizable: where hate, distrust, and disrespect become foundational to any discourse? The decision is yours alone to make.

Jim Moore, 5 Seneca Road

Mr. Moore discussed his issue that he has come before Borough Council before on his neighbor dumping on his property.

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Mike Oser, Fairview Avenue

Mr. Oser made a political statement regarding tomorrow's election and excused himself from the meeting.

UNFINISHED BUSINESS

Action Items List

Lot 103, Section 4, Brunswick Drive

Vice President F. O'Boyle moved advertise Lot 103, Section 4, Brunswick Drive for sale and to also to include the lot on Timberbrook Terrace. Councilmember T. Ford seconded. Motion carried unanimously.

AED Cabinet

Councilmember T. Ford moved to purchase the necessary cabinet for the Maintenance Department at a cost of \$190.00. Councilmember S. Stewart-Keeler seconded. Motion carried unanimously.

The rest of the Action Item List was updated accordingly.

Proposed Amendment to Bed & Breakfast Ordinance

Councilmember A. Montanez moved to advertise the proposed Amendment to the Bed & Breakfast Ordinance. Councilmember S. Stewart-Keeler seconded. Motion went to a roll call vote: Councilmember T. Ford, "No"; Councilmember A. Montanez, "Yes"; Councilmember M. Hensel, "Yes"; Councilmember S. Stewart-Keeler, "Yes"; Vice President F. O'Boyle, "No"; President C. Williams, "No". Motion carried 4 to 2.

NEW BUSINESS

PennDOT Traffic Signal Approval Resolutions 5 – 8

Borough Council had PennDOT Resolutions before them were:

RESOLUTION NO. 5 OF 2018

Resolution of the Borough Council of the Borough of Mount Pocono authorizing the filing for a traffic signal approval to the Pennsylvania Department of Transportation at Pocono Summit Road & Lowe's Home Improvement Driveway/Shopping Center Drive.

BE IT RESOVLED, by authority of the Borough Council of the Mount Pocono Borough, Monroe County, and it is hereby resolved by authority of the same that the Borough of Mount Pocono is located in Monroe County, that the Secretary/ Treasurer of said MUNICIPALITY is authorized and directed to submit the attached Application for Traffic Signal Approval at Pocono Summit Road & Lowe's Home Improvement Driveway/Shopping Center Drive to the Pennsylvania to the Department of Transpiration and to sign this Application on behalf of the MUNICIPALITY.

#5 was for

RESOLUTION NO. 6 OF 2018

Resolution of the Borough Council of the Borough of Mount Pocono authorizing the filing for a traffic signal approval to the Pennsylvania Department of Transportation at Pocono Summit Road & Industrial Park Drive.

BE IT RESOVLED, by authority of the Borough Council of the Mount Pocono Borough, Monroe County, and it is hereby resolved by authority of the same that the Borough of Mount Pocono is located in Monroe County, that the Secretary/ Treasurer of said MUNICIPALITY is authorized and directed to submit the attached Application for Traffic Signal Approval at Pocono Summit Road & Industrial Park Drive to the Pennsylvania to the Department of Transpiration and to sign this Application on behalf of the MUNICIPALITY.

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RESOLUTION NO. 7 OF 2018

Resolution of the Borough Council of the Borough of Mount Pocono authorizing the filing for a traffic signal approval to the Pennsylvania Department of Transportation at Pocono Summit Road & Oak Street.

BE IT RESOVLED, by authority of the Borough Council of the Mount Pocono Borough, Monroe County, and it is hereby resolved by authority of the same that the Borough of Mount Pocono is located in Monroe County, that the Secretary/ Treasurer of said MUNICIPALITY is authorized and directed to submit the attached Application for Traffic Signal Approval Pocono Summit Road & Oak Street to the Pennsylvania to the Department of Transpiration and to sign this Application on behalf of the MUNICIPALITY.

RESOLUTION NO. 8 OF 2018

Resolution of the Borough Council of the Borough of Mount Pocono authorizing the filing for a traffic signal approval to the Pennsylvania Department of Transportation at SR 0611 (Belmont Avenue) & SR 0940 (Summit Road) & Private Driveway & Sterling Road (SR 0196).

BE IT RESOVLED, by authority of the Borough Council of the Mount Pocono Borough, Monroe County, and it is hereby resolved by authority of the same that the Borough of Mount Pocono is located in Monroe County, that the Secretary/ Treasurer of said MUNICIPALITY is authorized and directed to submit the attached Application for Traffic Signal Approval SR 0611 (Belmont Avenue) & SR 0940 (Summit Road) & Private Driveway & Sterling Road (SR 0196) to the Pennsylvania to the Department of Transpiration and to sign this Application on behalf of the MUNICIPALITY.

Councilmember M. Hensel moved adopt the PennDOT Traffic Signal Resolutions 5 through 8.
Councilmember T. Ford seconded. Motion carried unanimously.

2019 MMO Pocono Mountain Regional Police Uniform and Non-Uniform Pension Plan

Councilmember T. Ford moved accept the 2019 MMO for the Pocono Mountain Regional Police Uniform and Non-Uniform Pension Plan in the amount of \$82,094.77. Vice President F. O'Boyle seconded. Motion carried unanimously.

Shopping Cart Ordinance

Borough Council was in receipt of a proposed draft Shopping Cart Ordinance prepared by the Borough Zoning/ Codes Enforcement Officer utilizing sample Ordinances received several years ago.

Councilmember A. Montanez moved to send this to the Mount Pocono Planning Commission for its review and recommendation. Councilmember S. Stewart-Keeler seconded. Motion carried unanimously.

Councilmember T. Ford moved to send a copy of the draft Ordinance for Shopping Carts that he has been working on to the Planning Commission for its review as well. Councilmember A. Montanez seconded. Motion carried unanimously.

STANDING COMMITTEES

Junior Councilmember Report

Report previously given.

Planning

Borough Council was in receipt of the Planning report submitted by Councilmember D. Casole.

**MOUNT POCONO BOROUGH COUNCIL
REGULAR MEETING MINUTES
MONDAY, NOVEMBER 5, 2018
7:00 P.M.**

Department of Public Works

The maintenance crew has been busy working on cleaning drains during the heavy rains and preparing the trucks for winter and snow removal efforts.

Utilities

Councilmember M. Hensel stated that the sewer project is moving along. He noted that at the last meeting they did reorganize. He remained as Chair; Ron Emelie became Vice Chair and Secretary; and, Aida Montanez is Treasurer.

Water

No report.

Recreation

Councilmember S. Stewart-Keeler stated that they held a work session last month and they are working on holding a 2nd Saturday in the Borough building on Saturday, December 8th, from 3:00 to 6:00 P.M. They plan to invite the senior residents and have Christmas carols and a cookie exchange. She also noted that the Fundraising Foundation plans to meet tomorrow, November 6th, at 7:00 P.M.

Sanitation

Councilmember A. Montanez stated that the Sanitation Committee has a tentative committee meeting for Monday, November 12th, at 10:00 A.M.

Buildings

No report.

Budget and Finance

Councilmember T. Ford moved to advertise budget work sessions for Monday, November 26th and Wednesday, November 28th both at 7:00 P.M. Councilmember S. Stewart-Keeler seconded. Motion carried unanimously.

Personnel

Personnel Committee will meet on Friday, at 10:00 A.M.

Regional Police/Regional EMS

Mayor M. Penn gave the following Regional Police Report:

September Police Report – Mount Pocono Statistics

- 148 total calls [119 complaints + 29 accidents]
- 14 criminal arrests
- 32 traffic arrests
- 34 vehicle code warnings
- 5 ordinance arrests
- All down significantly over summer rates
- Investigative hours up – result of out-of-state (MD) homicide on 611 (detectives, accident reconstructionist)
- About 70 hours over budget, YTD (+55 hours this month)

**MOUNT POCONO BOROUGH COUNCIL
REGULAR MEETING MINUTES
MONDAY, NOVEMBER 5, 2018
7:00 P.M.**

- 25 ambulance assists
- 11 fire assists
- 9 assists to outside agencies
- All on par with previous months
- *Crime Stats:* predominantly larceny/theft (13 – all but 1 commercial) and disorderly conduct (6)

2018/2019 Hiring/Interviews:

- Building manpower to pre-recession levels
- Physical testing – 61 candidates narrowed to 37
- Interviews – 37 candidates narrowed to final 10
- 2nd Interviews – final 10 ranked and openings filled from these final 10

2019 Budget:

- 1.4% increase with additional officers
- 0% increase last year

Mayor M. Penn gave the following Regional EMS Report:

A short report this month. For discussion at a future time, but I'd like to throw the following statistics out there as we consider budgeting in the next month.

Subscriptions

- Barrett – increase
- Coolbaugh – increase (\$59,000)
- Mount Pocono – **decrease** (\$9,530) – \$12,000, 2017 – if ½ of our residents subscribed, we wouldn't need any contribution at all to cover costs
- Paradise – increase
- Price – decrease
- Tobyhanna – increase
- Tunkhannock - decrease

COG

Borough Secretary/Treasurer L. Noonan attended the last meeting. De-icing salt bids were awarded and there was continued discussion on re-establishing a DARE Program.

PUBLIC PARTICIPATION

Mike Reardon, 14 Cedar Road, discussed lights and signs and requested signs that say, "Drive Like You Live Here", be put up in the Pine Hill area.

State Senator Mario Scavello discussed grants and the grant for the left turn onto Knox Street.

Tom Neville, Knob Road, thanked Borough Council for all their hard work.

**MOUNT POCONO BOROUGH COUNCIL
REGULAR MEETING MINUTES
MONDAY, NOVEMBER 5, 2018
7:00 P.M.**

Geno Murray, Pocono Boulevard, stated that Borough Council is spending too much on truck repairs and we don't need five (5) maintenance crew members but we should have a diesel mechanic. He also discussed the Bed & Breakfast and the EDUs.

Ron Emelie discussed the trees and high brush at Crestwood and SR 940 need to be cut back.

Chris Sarajian, Bailey's, discussed the traffic signal at SR 611 and Pine Hill Road.

President C. Williams reminded everyone that tomorrow is Election Day.

There being no further business or any further public participation coming before the Board, Councilmember A. Montanez moved to adjourn. Vice President F. O'Boyle seconded. Motion carried unanimously.

Respectfully submitted,

Lori Noonan, Borough Secretary

DRAFT

Zoning / Code Enforcement Office
November 2018 - Report to Council

Permits / Certificates Issued (11/2 to 12/3):

Road Cut – 1

Fence - 2

Fees (11/2 to 12/3): \$301.00

Rental Inspections: 2

Additional Work / Activities:

- 11/5 Council meeting.
- 11/14 PSAB webinar “Working with District Justices”
- 11/14 PC meeting.
- Worked with Martz (Terrapin Bus LLC) to establish proper ADA compliant parking accommodations.
- Issued 8 sidewalk snow removal notices.

Respectfully submitted,

Dennis Noonan
Zoning / Codes Enforcement

MOUNT POCONO BOROUGH
2019 PROPOSED BUDGET

REVENUES:

A/C	NAME	GENERAL FUND	LQD FUELS	ST IMPROVE
301	Real Estate Taxes	1,254,884		
310	Act 511 Taxes	397,000		
320	Cable Television	20,500		
330	Fines, Etc.	33,000		
340	Interest, Rent, Etc.	7,000		
350	State Shared Revenues	53,500	114,100	118,357
360	General Government	68,500		
390	Interfund Transfers	<u>192,357</u>		
TOTAL RECEIPTS		<u>\$2,026,741</u>	<u>\$114,100</u>	<u>\$118,357</u>

EXPENDITURES:

400	General Government	292,439		
410	Public Safety	991,218		
427	Solid Waste	0		
430	Streets, Roads	559,337	114,100	\$118,357
450	Recreation/Culture	51,752		
471	Debt Services	63,855		
480	Insurance/Misc. Exp.	<u>51,000</u>		
TOTAL EXPENDITURES		<u>\$2,009,601</u>	<u>\$114,100</u>	<u>\$118,357</u>

MOUNT POCONO BOROUGH COUNCIL
2019 PROPOSED BUDGET

The Proposed budget for the Fiscal Year 2019 for the Borough of Mount Pocono, Monroe County, has been completed and is open for public inspection at the Borough Building, 1361 Pocono Boulevard, Suite 100, Mount Pocono, PA between the hours of 9:00 am and 4:30 pm Monday through Friday.

A Public Hearing will be held on Monday, December 17, 2016 at 6:30 pm for the purpose of taking public comment on the Proposed Budget. Immediately following the public hearing, Council will conduct a Special Meeting and may vote on adopting the Proposed 2019 Budget.

The proposed 2019 Budget does NOT impose a tax increase. The 2019 Real Estate Tax Millage will be 27 mills, 3-mill dedicated street improvement Tax, 1 mill dedicated Library Tax, 1 mill dedicated Fire Equipment Tax, and 1/2 mill dedicated EMS Tax for a total of 32 1/2 mills.

The Public Hearing/Special meeting will be held in the Borough Building, 1361 Pocono Boulevard, Suite 100, Mount Pocono, PA.

BY ORDER OF
MOUNT POCONO BOROUGH COUNCIL
Lori Noonan, Secretary/Treasurer